

## Instructions for presenters at DLES 9

7.3.2013

The following few remarks are meant to make the presentations at DLES 9 as smooth as possible

- To make the transition between talks as easy as possible we provide a common laptop with a standard windows system and ask the presenters to copy their slides to that computer, if possible.
- Please provide your **slides** electronically on a stick to one of the persons administrating the computer in the room where your talk is scheduled.
- Please provide the slides **as early as possible**, starting with the registration on Wednesday. Observe that there will be many other talks which need to be handled, so take care to **avoid overload of the computer guy**.
- Make sure to check slides and animations
- In case you have videos etc. which do not run on the common laptop, you may use your own one. Please approach the computer guys in the room long enough before and alert them.
- When you present your slides **please stick to the allotted time**. Overriding the time slot is not nice for the audience and gives a bad impression of the speaker.

We hope that the above measures and recommendations ensure convincing and effective presentations and look forward to seeing you in Dresden.